

## **APPROVED MINUTES**

**Cambuskenneth Community Council Meeting  
Village Hall, Cambuskenneth  
27/10/2025  
7.30pm**

**Present:** Jim Richardson, Maggie Ruddy, Barbara McElhinney (Treasurer), Catriona Taylor, Hannah Brightley, Councillor Danny Gibson and two residents

**Apologies:** Archie McIver

The meeting was chaired by Jim Richardson and the minutes were taken by Caroline Stewart

### **1. Attendance and apologies**

Jim Richardson chaired the meeting. He welcomed everyone to the October meeting and gave apologies for Archie Maclver.

### **2. Items from AOCB**

- Community council gathering on 20<sup>th</sup> October

### **3. Adoption of previous minutes – September 2025**

Previous minutes had been circulated. Some amendments had already been made prior to the meeting and changes were also made to the Google docs today with regards to the information about the hanging baskets to elaborate on the thanks to Martin.

Barbara proposed and Catriona seconded based on the amended version being adopted.

### **4. Treasurers Report**

Barbara gave an update. There is approximately £3500.00 in the bank account as the money has been received from the admin grant, money had also come in from the phone box donations and the BBQ where £73.00 were raised. With the additional money there is still a deficit of £900.00

### **5. SC call for sites and ideas**

Hannah gave an update. It has been agreed that due to the limited timescale available the CC won't develop a Local Place Plan for this cycle but will input into the 'SC Call for Sites and Ideas' consultation closing Friday 31st October. Hannah gave thanks to everyone who inputted into the Google Docs, and to Maggie for collating the information from the post it notes that came from the Resilience Event. Hannah will write up the additional ideas and send them round for comment before submitting by Friday 31st October. The priority now is to develop some form of plan, which could be in the form of a Community Action Plan. It was felt that this could be a strategic document that summarises what the community want the CC to focus on.

There was a discussion about the best way to gather information from the community as there have been several surveys completed recently; therefore, it was felt that the best way to collate the information would be to arrange a community meeting.

Councillor Thomson has connected Hannah with information on two other CCs who have completed either an LPP or Community Action Plan. Hannah directed everyone to the LPP register on the Stirling Council website. Balfour and Thornhill have already completed an LPP and Raploch have completed a Community Action Plan.

## **6. Update on Cambuskenneth Village Hall**

Jim Richardson gave an update:

- Jim met recently with Lorne Scott to discuss the presentation Jim gave to the patrons of Cowane's in September. Lorne said the patrons are supportive of the village proposal for the hall. Jim also had a discussion about the possibility of having a direct lease from Cowane's. It has been confirmed that the current lease is only for one year to 31 March 2026 and it will be renegotiated before a new lease is agreed.
- Some repairs require to be carried out at the hall and Jim is hoping to ask a contact to assess what work is needed. Lorne provided us with a maintenance report from their surveyors.
- The patrons are unlikely to reduce the rent below £3400.
- Jim met with Lee Stevenson from SVE. Lee gave advice on an appropriate constitution. Jim is arranging a meeting next week with the hall committee to go over the constitution and get their thoughts. It is felt that six trustees would be required (Jim and Ian are happy to be two of the six) to look at what is needed in the hall and organise the day to day running. Jim clarified that everyone in the village could be a member as no subscription is needed and they would be entitled to attend and vote at the AGM.
- The plan is that a draft constitution will be submitted to OSCAR, charities commission, as they need to approve it. Approval can take up to three months and once this is in place a bank account can be opened.
- There was a discussion about what the group should be called either a Trust or Association; it was felt Trust was the appropriate name.
- Jim has a meeting tomorrow with Tracey Mills, SC, Asset Management team to discuss some of the practical aspects of taking over the hall. It was highlighted that there is a keyholders handbook with lots of useful information with regards to the hall.
- Ian and Jim are attending 2 workshops in the next few weeks.
- The hope is to have things up and running by the end of January 2026 and look at taking a direct lease from Cowane's from 1<sup>st</sup> April 2026. It was felt that a grant would be needed from SC to cover rent and get things up and running and then look at ways to generate our own income.
- Jim will circulate a flier to the villagers after the meeting next week to update them on what is happening.

## **7. Disabled toilet in village hall**

Catriona has emailed SC and is awaiting a response to get feedback on the possibility of either installing a grab rail or an externally plumbed unit. Catriona was keen to get feedback from the community in a sensitive manner. She agreed to liaise with a member of the public who has personal experience of not being able to use the village hall as no disabled toilet available.

Catriona had concerns that people might be opposed to the idea of going outside to use the toilet. Due to this she emailed Holy Trinity who have all their toilet facilities outside. They advised they have never had any concerns raised.

Councillor Gibson forwarded an email to the CC earlier in the week with regards to the matter. SC have clarified that there is no legal requirement to ensure there is retrospective disabled provision.

#### **8. Fence around the play equipment in the park**

This was raised at the June meeting; Catriona took as an action and has looked at the cost of fences. Councillor Gibson highlighted that there is no bylaw in place therefore dog owners could still use the area under the “right to roam”. It was agreed that as a fence could be expensive and would not necessarily stop dogs from entering the play area, the Hall & Park funds may be better spent on something else.

#### **9. Potholes**

There was a request by a local resident to put this on the agenda. It was agreed that a CC enquiry will be sent to SC highlighting the issue with potholes. Councillor Gibson mentioned that the public can report potholes directly to the council using the webform at <https://www.stirling.gov.uk/roads-transport-and-parking/roads-and-pavements/report-a-pothole/> or for dangerous potholes on 01786 404040.

**Action: CC enquiry to be sent to SC with regards to potholes**

#### **10. Active Travel and Consultation Process**

Cycle route is being dealt with by Archie who wasn't present at the meeting, so no update was available.

Councillor Gibson highlighted the notice in the Stirling Observer with regards to a speed table being installed in Cambuskenneth. He advised that anyone who wants to keep up to date with articles in the Stirling Observer relevant to Cambuskeenth can get free online access through Press Reader all that is needed to log in is library pin code. It was highlighted that the notices do come into the CC email when work is happening.

<https://www.stirling.gov.uk/community-life-and-leisure/libraries-and-archives/libraries/e-books-and-online-resources/>

#### **11. Update from councillors**

Councillor Gibson gave an update

- Gritting starting
- Had full council a few weeks ago and next one will be in December other normal committees meetings go ahead.
- The four Ward Councillors have been invited to a Manor Powis discussion on 13<sup>th</sup> November,

#### **12. Matters arising**

- Christmas concert previously discussed
- Hannah attended SC Community Council gathering where she met some of the SC staff and found out more about the services they offer as well as meeting members of other CCS, sharing ideas.

### **13. Subgroup Reports**

#### **a) Social Group**

There was a discussion about future social events including the music night and the possibility of having a quiz night. Maggie will clarify dates for both. Jim Richardson has agreed to be the quiz master for the quiz night

Maggie has also been in touch with the Rotary Club to find out when Santa is coming and plans to circulate timings to allow local children to attend. She will arrange for hot chocolate to be provided in the hall.

#### **b) Resilience Group**

Leighanne gave an update. There was an event on 12<sup>th</sup> October which was well attended, it was felt for future events, each of the resilience group needs to be more active and show people around. The next step is to distribute the resilience leaflets to each house. Each of the committee members from the resilience group will add their name and number to the leaflets so that everyone has a contact. The leaflet has useful hints and tips but there isn't a plan in place in the event of an emergency. There is a hope that a resilience event will run every year, and the Police, Fire and rescue and flood bus would be happy to attend. Hannah connected interested SC Resilience Team members over email with Leighanne and Maggie.

**Action: Leighanne will send information to Catriona with regards to plans for Christmas.**

#### **C) Cambuskenneth Nature and Environment Group**

Archie, not present to give an update

#### **d) Communications Group**

There was a discussion about putting together a communication plan as there are various things that need to be communicated to the community including Santa visit, village hall and resilience leaflet. There was a suggestion to reinstate a community newsletter. There have been previous discussions about having a local WhatsApp group but there have been issues getting this up and running. At the moment the main means of communication is only the Cambuskenneth.info website. The website includes information about the village, dates of meeting, minutes and details of events. Catriona manages the website and has clarified that the website does get traffic to it. There is also a local information leaflet and there was discussion about adding a link to this on the website.

### **14. Police Report**

Nothing received

**15. Questions from floor/members of the public**

Cambuskenneth Abbey was open to the public on 28<sup>th</sup> September as part of Open Doors. Councillor Gibson highlighted an article from Historic Environment Scotland who have launched a consultation about their public buildings. More information on this can be found at [www.tellmesotland.gov.uk](http://www.tellmesotland.gov.uk)

**16. AOCB**

Nothing raised

**Date of Next Meeting: Monday November 24<sup>th</sup> 2025**